



BUMPKINS

Terms and Conditions October 2017

We can confirm your offer of a place once you have completed a Booking Form & made the payment of our non-refundable registration fee of £50.00 per family.

NB: We are only able to hold places open for 7 days from the date of offer.

- **FUNDING:** Bumpkins offers funding in accordance with County Council's guidance, for children from the term following their 3rd birthday. We also offer 2-year-old funding if requested by the Children's Centre Team. All places are offered subject to availability.
- Two months prior to your child's start date, we will require you to pay a non-refundable deposit of the first month's fees to confirm your child's place and start date. If you decide to delay your child's entry into nursery, we will charge a retaining fee of 50% of your monthly fees per month, to keep the place open for you.

<p style="text-align: center;">Sessions</p> <p style="text-align: center;">Subject to Availability</p>	Children aged under 3	Children aged 3 & over	<p>For All Funded Places only. The daily charges below will be made for meals, snacks, activities and admin.</p> <p>NB: Funded Sessions can only be changed at the end of each term.</p>
<p>Any Additional Hours <i>we require 24 hours' notice for any additional hours - to ensure staffing levels are maintained.</i> <i>Additional hours are subject to availability</i></p>	£7.50	£7.50	<p>£7.50</p> <p>For all additional or non-funded hours</p>
<p>Flexible Full Day Any 10 hours between 7.30am – 6.30pm</p>	£60.63	£56.78	£16.78
<p>Full Day 8.00am – 6.00pm (Set 10 hours)</p>	£57.88	£55.12	£15.12
<p>Short Day</p>	<p>£46.86</p> <p>8.30 – 3.30</p>	<p>£43.00</p> <p>8.30 – 4.00</p>	£13.00
<p>Half Day – 5 hours (limited Availability) Max x1 half day per week per child</p> <p>8.00am - 1.00pm or 1.00pm – 6.00pm</p>	£33.63	£32.00	£12.00

Funded hours can be taken as detailed below:

Up to 15 hours in allocations of 10 and 5, or 7.5 and 7.5. depending on the days/sessions taken.

Up to 30 hours in allocations of 10,10,10 or 7.5 x 4.

(Any alternatives, due to unforeseen circumstances may be given at the discretion of the Manager)

- If you are entitled to the universal 15 hours or the extended 30 hours you can use all those hours with Bumpkins or in partnership with us and another provider. You will need to nominate the universal or extended provider to enable all providers to process the claims and only claim up to your agreed entitlement.
- All fees are payable by Direct Debit 'gocardless', bank transfer and/or Child Care Vouchers, and must be received by 25th of each month, in advance for the following month's fees. For example, August fees should be received by 25th July.
- Funded Fees are calculated over 38 weeks of the year. With all additional hours charged at £7.50 and full fees are payable for the additional 13 weeks of the year.
- The Nursery will be closed for 1 week over the Christmas period from the close of business on 24th December, and also for all Bank Holidays.
- We are unable to accommodate term time only places.
- No further discounts will be given for holidays or Bank holidays. Fees are still payable if your child is off sick from nursery. For operational purposes, we require written or email notice of holidays or non-attendance.
- Full paying Fees include freshly prepared meals, snacks, drinks and all additional activities. These are charged for on all funded places.
- We ask you to bring nappies. Sun cream and any special nappy cream will also need to be supplied for your child.
- Due to strict child: staff ratio's, it is important to keep to your child's session times. Parents and carers who collect their child late or drop off earlier than the start of their session will be charged £7.50 per hour or part thereof.
Any children dropped off before the start of their session or picked up AFTER 6.30pm will be charged £15.00 for first 15 minutes or part thereof. Thereafter it is £5.00 for every additional 5 minutes or part thereof.
- Any extra sessions or days booked will be invoiced separately, and can be paid for by 'gocardless', bank transfer or Child Care Voucher.
- A late payment charge of £25.00 will automatically be made for any fees received after 25th of the month.
- A new Booking Form will be required if you wish to confirm a further place for siblings.
- We require a months' notice of termination in writing, otherwise full fees will be charged.
- Fees are reviewed regularly and any changes will be notified with 1 month's written notice.
- We work hard to ensure that we have a great team at Bumpkins and on occasion that has led to families offering employment to members of our team, if this were to happen we will charge a £5,000 introduction fee to cover our recruitment and training costs.