



BUMPKINS

Terms and Conditions August 2017

At Bumpkins, we are committed to offering you flexible childcare and are happy to discuss your individual requirements subject to availability - We welcome you to tour Bumpkins, to see us for yourself. We can confirm your offer of a place once you have completed a Booking Form & made the payment of our non-refundable registration fee of £50.00 per family.

NB: We are only able to hold places open for 7 days from the date of offer.

- All fees are payable by Direct Debit 'gocardless' bank transfer and/or Child Care Vouchers, and must be received by 25th of each month, in advance for the following month's fees. For example, August fees should be received by 25th July.
- Two months' prior to your child's start date, we will require you to pay a non-refundable deposit of the first month's fees to confirm your child's place and start date. If you decide to delay your child's entry into nursery, we will charge a retaining fee of 50% of your monthly fees per month, to keep the place open for you.

Session	Children aged under 3	Children aged 3 & over
Additional Hours <i>we will require 24 hours' notice for any additional hours - to ensure staffing levels are maintained. (Additional hours are subject to availability)</i>	£7.50	£7.50
Flexible Full Day Any 10 hours between 7.30am – 6.30pm	£60.63	£56.78
Full Day 8.00am – 6.00pm (Set 10 hours)	£57.88	£55.12
Short Day 8.30am – 3.30pm	£46.86	£43.00
Half Day 8.00am - 1.00pm or 1.00pm – 6.00pm	£33.63	£32.00

- Fees are calculated over 51 weeks of the year as follows: Session rate x number of sessions per week x 51 weeks ÷ 12 months.
- If your child is full time (over 35 hours) across five days a week, 51 weeks a year we give a 10% discount.

- The Nursery will be closed for 1 week over the Christmas period from the close of business on 24th December, and also for all Bank Holidays.
- No further discounts will be given for holidays or Bank holidays. Fees are still payable if your child is off sick from nursery. For operational purposes, we require written or email notice of holidays or non-attendance.
- Fees include freshly prepared meals, snacks and drinks for all fee paying places.
- **FUNDING:** Bumpkins offers funding in accordance with County Council's guidance, for children from the term following their 3rd birthday. We also offer 2-year-old funding if requested by the Children's Centre Team. Please see our funded hours guidelines..
- **FOR FUNDED PLACES:** if you decide to take advantage of our cooked meals, use additional hours, additional weeks or additional activities, these will be charged in accordance with Bumpkins funded hours guidelines. You can opt to provide your own packed lunch or take advantage of our freshly prepared meals and snacks which are charged as follows:

AM only £4.00

PM only £3.00

All Day £7.00

- We ask you to bring nappies; breast or prepared formula milk feeds if used. Sun cream and any special nappy cream will also need to be supplied for your child.
- We recommend a minimum of 3 sessions per week to support your child with continuity and routine.
- Due to strict child: staff ratio's, it is important to keep to your child's session times. Parents and carers who collect their child late or drop of earlier than the start of their session will be charged accordingly.
- Any children dropped off before the start of their session or picked up AFTER 6.30pm will be charged £15.00 for first 15 minutes or part thereof. Thereafter it is £5.00 for every additional 5 minutes or part thereof.
- Any extra sessions or days booked will be invoiced separately, and can be paid for by 'gocardless', bank transfer or Child Care Voucher.
- A late payment charge of £25.00 will automatically be made for any fees received after 25th of the month as all fees should be paid in advance.
- A new Booking Form will be required if you wish to confirm a further place for siblings.
- A 4-week notice period of termination is required in writing, otherwise full fees will be charged.
- Fees are reviewed regularly and any changes will be notified with 1 month's written notice.
- We work hard to ensure that we have a great team at Bumpkins and on occasion that has led to families offering employment to members of our team, if this were to happen we will charge a £5,000 introduction fee to cover our recruitment and training costs.