



# BUMPKINS

## Terms and Conditions

1<sup>st</sup> November 2015

Once you have toured Bumpkins and your child has been offered a place, you need to complete a Booking Form & pay the non-refundable registration fee of £50.00 per family. We are only able to hold places open for 7 days from the date of the offer.

- Two months' prior to your child's start date, we will require you to pay a non-refundable deposit of the first month's fees to confirm your child's place and start date.
- If you decide to delay your child's entry into nursery, we will charge a retaining fee of 50% of your monthly fees per month, to keep the place open for you.

Sessions Available	Children aged under 3	Children aged 3 and over
<b>Early Bird</b> 7.30am-8am <i>(we require a minimum 24 hours' notice for this pre-booked session)</i>	£7.50	£7.50
<b>Late Bird</b> 6.00pm – 6.30pm <i>(we require a minimum 24hours notice for this pre-booked session)</i>	£7.50	£7.50
<b>Flexible Full Day</b> Any 10 hours between 7.30am – 6.30pm	£55.00	£51.50
<b>Full Day</b> 8.00am – 6.00pm (Set 10 hours)	£52.50	£50.00
<b>Short Day</b> 8.30am – 3.30pm	£42.50	£39.00
<b>Half Day</b> 8.00am - 1.00pm or 1.00pm – 6.00pm	£30.50	£29.00
<b>Extended Half Day</b> 7.30am – 1.00pm or 1.00pm – 6.30pm	£32.50	£30.50
<b>Additional Hours</b>	£7.50	£7.50

- Fees are calculated over 51 weeks of the year as follows:  
Session rate x number of sessions per week x 51 weeks ÷ 12 months.
- The Nursery will be closed for 1 week over the Christmas period from the close of business on 24<sup>th</sup> December, and also for all Bank Holidays.
- There are no discounts for holidays or Bank holidays. Fees are still payable if your child is off sick from nursery. For operational purposes, we require written or email notice of holidays or non-attendance.
- Fees are payable by either: Direct Debit – we use ‘Gocardless’, bank transfer and/or Child Care Vouchers. Fees must be received by 25<sup>th</sup> of each month in advance of the following month’s care.  
For example: November fees should be received by 25<sup>th</sup> October.
- Fees include freshly prepared meals, snacks and drinks. With the exception of funded only, term time places.
- For funded term time only places you can opt to provide your own packed lunch or take advantage of our freshly prepared meals and snacks which are charged as follows:  
AM only £3.00                  PM only £2.00                  All Day £5.00
- You will need to provide: nappies; baby milk as appropriate, Sun cream/lotion and any special nappy cream that you would normally use. We also recommend that you bring in a clean change of clothes for your child in his/her bag – all named.
- There is a minimum requirement of 2 sessions per week to ensure continuity and routine.
- Due to strict child: staff ratio’s, it is important to keep to your child’s session times. Parents and carers who collect their child late or drop off earlier than the start of their session will be charged accordingly.
- Any children dropped off before the start of their session or picked up AFTER 6.30pm will be charged £15.00 for first 15 minutes or part thereof. Thereafter it is £5.00 for every additional 5 minutes or part thereof.
- Any extra sessions or days booked will be invoiced separately, and can be paid for by ‘Gocardless’, bank transfer or Child Care Voucher.
- A late payment charge of £25.00 will automatically be made for any fees received after 25<sup>th</sup> of the month.
- Bumpkin’s offers funding, in accordance with County Council’s guidance for children from the term following their 3<sup>rd</sup> birthday. We also offer 2-year-old funding if requested by the Children’s Centre Team. We offer flexible hours during Bumpkins opening hours, but if you decide to use additional hours, additional weeks, cooked meals or additional activities, there will be an additional charge in line with the Bumpkins Parental Contract for funding. No Registration Fee is required for new parents using funded sessions only.
- A new Booking Form will be required if you wish to confirm a further place for siblings.
- We require 4 weeks’ notice of termination in writing, otherwise full fees will be charged.
- Fees are reviewed regularly and any changes will be notified with 1 month’s written notice.